



Towards Inclusive Practice

Including Everyone.

A project by:



Inclusion Australia

Talking about your consultation



Telling people about your consultation

The first step to planning any consultation is knowing who you want to talk to, and why.

Partnering with people with organisations who work with people with an intellectual disability is a good way to make sure they are effective and accessible.

The next step is telling people about your project. Why are you consulting with people as part of your project?

People need to have information about your consultation to help decide if they want to take part. This is true for all consultations, from small research projects to national consultations.

Organisations often make assumptions about the information people with an intellectual disability need to participate in consultations.

Some provide too much detail and others do not provide enough.



Disability organisations are often asked to explain projects to people with an intellectual disability.

To do this properly, we need good clear information about your project. If we cannot understand the project, we cannot explain it to others!

We have designed the questions in this guide to help you think and talk about your project in an accessible and inclusive way. Your answers will help us to give the best advice on how you:

- Let people know about your consultation
- Recruit the right participants
- Share your findings

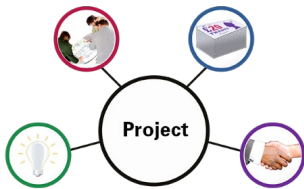
Most importantly it will make it easier for people with an intellectual disability to decide if they want to be involved.

Things we need to know

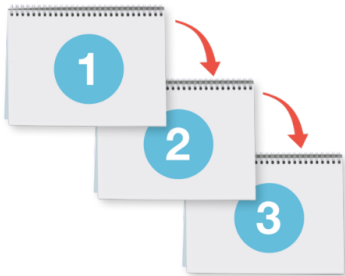


Who are you?

What organisation do you work for and what is your role?



What is your project about?



What will your project do?



How will your project be good for people with an intellectual disability?



Who do you want to talk to?



Why do you want to talk to them?



What questions do you want to ask?



When do you want to talk to them?



Where will you talk?

- online
- in person
- in a survey



How will you make the talk accessible? Our guides will help!



Do you want to talk to people individually, or in groups?

Do you want to talk once or several times?



Will you pay people for talking to you?

How much?



How will you pay people?

For example, through cash, vouchers, or some other way.



What will happen with the information that people give you?

Will you keep the information private?



What support will you provide?

Will you pay for personal support if people need it?



Is your project about anything that might be upsetting for people?

What support will you give people to feel safe if they speak with you?



How will you tell the people involved what you find out?

How will you make that accessible?



What help do you need from disability organisations to do your consultation?



Tell us any other information you want people to know.

Use the questions in this form as template to work with disability organisations and others.